



Highland City Baseball Field

Rental Fee Structure

Field Reservation Policy:

Fields are available for teams to make reservations in November for the upcoming spring season for game and practice times. When there is more than one team requesting the same time slot, priority will be given to teams with the greater percentage of Highland residents on their team. Leagues are not allowed to schedule practice times.

The public may make reservations starting in February.

The City charges the same rate for both residents and non-residents. Non-profit rates are being done away with because the impact to the field is the same, no matter one's tax status.

Baseball Field Rental Fees:

Practice	\$20 per hour
Game	\$35 per hour
Field Reservation Deposit for Games	\$150
Ball Field Preparation, including striping	\$50 per field
Batting Cages, per cage	\$15 per hour
Field Daylong Rental	\$300

Fees are set each year in the Highland City Fee Schedule.



Highland City Baseball Field Use Policy

This policy outlines the guidelines and procedures for the use of baseball fields owned and maintained by the City of Highland. The goal of this policy is to ensure equitable access, preserve field quality, promote safety, and foster a positive experience for all users.

All applications for the use of a Field shall be approved or denied by the Rental Supervisor, who shall be a person designated by the City Administrator. The administration of this Use Policy shall be vested in the Rental Supervisor.

Any permissible use must be in compliance with this Policy, and all other local, state, and national laws.

The City shall not discriminate in the use of the park on the basis of race, color, age, ethnicity, religion, national origin, pregnancy, sexual orientation, gender identity, genetic information, sex, marital status, disability, or status as a U.S. veteran.

Baseball Fields:

Baseball Fields are designated based on available parking and field size.

Heritage Park Baseball Field (10400 Alpine Hwy, Highland, UT) - 60' bases, dirt infield

- Community Field II – Practices and games for 10 year olds and younger allowed

Mitchell Hollow Baseball Field (6400 W 10250 N, Highland, UT) - 70' bases, 90' dirt infield

- Community Field I – Practices and games for 12 year olds and younger allowed

Highland Family Park – *By Reservation Only* – (5691 W 10400 N, Highland, UT) - 60' bases, dirt infield with astroturf home plate area

- Community Field I – Practices and games for all ages allowed

I. Field Availability and Reservations

A. Eligible Reservation Days: Baseball fields are available for game reservations on **Monday, Tuesday, Wednesday, Thursday, Friday and Saturday**. No reservations will be made for Sundays, as these days are reserved for field rest and recovery.

B. Reservation Priority and Timeline:

- **Reservations:** Leagues and teams can begin reserving game times in **November** for the upcoming spring season. If multiple teams vie for the same time slot, priority will be given to the team with the highest percentage of Highland residents. Roster submissions with addresses will be required to verify residency, subject to a verification period.
- **Time Slots:** up to three-hour time slots are allotted for games, five hours for double-headers. For all-day tournaments, please contact the Rental Supervisor.
- **General Public:** Reservations for available slots are open to the public in **February**. A residency verification period is not required for these reservations.
- **Field Maintenance:** Maintenance by City staff shall have priority over scheduled uses. This includes mowing, sprinkler repair, etc. Mowing times shall be scheduled so no reservations conflict with the mowing. Mowing or general sprinkler repair may at times have to be conducted during a scheduled reservation due to holidays, weather, etc. Staff will do the best they can to avoid a field conflict, but if it occurs, reserving groups must accommodate staff conducting their needed maintenance.

C. Practice Reservations:

- **Limited Practice Time:** Individual teams are allotted a maximum of **two practice days per week, totaling four hours**.
- **Available Practice Slots:** Practices can be scheduled in any available slots that fall between scheduled games on other days but Sunday, which is not available for any kind of play.
- **League Eligibility:** Leagues are **not eligible** to reserve fields for practices; only individual teams may do so.

D. Reservation Procedures:

1. **Application:** Any authorized group wishing to reserve a field shall do so through the Highland City website's reservation portal.
2. **Confirmation:** If the Field is available on the date and times requested and the Rental Supervisor determines that the proposed use is compliant with the Use Policy, the Rental Supervisor shall notify the applicant that the event has been scheduled and make all the appropriate arrangements.
3. **Payment of Fees and Deposits:** Deposits and fees are required within five (5) business days following approval.
Alternate payment arrangements may be made on a month-by-month basis if the reservations last for more than one month. If reservation payment is not received, the approval is withdrawn, and the reserving party loses their confirmed reservation.
4. **Security Deposit:** The use of a Field will require a security deposit as stated in the Highland City Fee Schedule. If damage or mistreatments of the Field occurs, deductions will be made from the remaining deposit to reimburse the City for costs and/or repairs. If insufficient, a charge will be assessed for the individual and/or group.
5. **Refunds for Cancellation:** A refund of one hundred percent (100%) will be made if the reservation is cancelled more than 5 business days prior to the event. No refund will be given if cancelled less than 5 business days prior to the scheduled event.

6. **Posting of Reservations:** Once a reservation is finalized, the reservation shall be on the City's website.
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II. Field Use Fees and Discounts

A. Reservation Fees:

- **Fees:** Fees will be charged for games, practices, and batting cage use. Fees will be established in the Highland City Fee Schedule.

B. In-Kind Services:

- For regular users who have been properly trained by City staff, the City may allow **in-kind services** to be provided in lieu of monetary payment for field use.
 - The monetary value of these services will be determined by the City and waived or deducted from the team's or user's bill. This arrangement must be pre-approved by the Highland City Parks Division.
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III. Field Rules and Regulations:

1. **Hours of Operation:** Fields are generally open from dawn until dusk, unless otherwise specified or permitted.
2. **Field Preparation:**
 - Users are responsible for light field preparation (e.g., raking around bases, smoothing pitching mounds) before and after use to maintain playable conditions.
 - Heavy maintenance (e.g., dragging entire infields, lining fields, spraying for weeds, amending the dirt, etc.) is the responsibility of City staff or those explicitly authorized by the City.
 - No personal equipment may be used for field grooming that could damage the playing surface.
3. **Equipment:** Users must provide their own bats, balls, helmets, and other personal playing equipment. L-screens are provided in batting cages.
4. **Waste and Litter:**
 - All trash and litter, including discarded equipment, must be placed in designated receptacles or removed from the premises.
 - Failure to dispose of waste properly may result in loss of field privileges.
5. **Prohibited Activities:**
 - **Motorized Vehicles:** No unauthorized motorized vehicles (e.g., cars, ATVs, dirt bikes) are permitted on the playing surfaces or designated turf areas.
 - **Glass Containers:** Glass containers are strictly prohibited on or near the fields.
 - **Tobacco and Alcohol:** Use of tobacco products, alcoholic beverages, and illegal substances is prohibited on all City park property, including baseball fields.

- **Pets:** Pets are generally not allowed on the playing surfaces, with the exception of service animals. Pets in other park areas must be leashed and their waste properly disposed of.
 - **Open Flames/Grills:** Open flames, fires, and personal grilling equipment are not permitted on or near the fields.
 - **Fireworks:** Fireworks are strictly prohibited.
 - **Golfing:** Golfing is not permitted on baseball fields.
6. **Damage to Fields:**
- Users are responsible for any intentional damage or misuse of City property.
 - Any damage to fields, fences, dugouts, or other amenities should be reported immediately to the City of Highland Parks Division.
 - Groups causing damage may be held responsible for repair costs and may lose future field use privileges.
7. **Noise:** Please be respectful of the surrounding residential areas. Excessive noise or amplified music is prohibited.
8. **Supervision:** Supervise children at playgrounds, parking lots, restrooms, and near open water areas. Notify the Police Department if you witness damage or vandalism to the park (801) 756-9800.
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IV. Enforcement:

1. **City Authority:** The City of Highland Parks Division reserves the right to deny or revoke reservations and to suspend field use privileges for violations of this policy.
 2. **Reporting Violations:** Violations of this policy should be reported to the City of Highland Parks Division during business hours. For immediate concerns regarding safety or illegal activity, contact the local police department.
 3. **Policy Updates:** This policy may be amended or updated by the City of Highland at any time. Users are responsible for familiarizing themselves with the most current version of this policy.
 4. **Hold Harmless:** Those who use any Fields agree to hold the City harmless from any and all harm, loss, damages or liability, and also agree to indemnify the City for harm incurred by third parties arising from their use of the Field.
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Thank you for your cooperation in helping us maintain quality baseball fields for the enjoyment of all Highland City residents.